**Josie Smith**

123 South Main Street **•** Anytown, IL 61234 **•** (555) 555-1234 **•** 123@xyzl.com

**Objective**

Obtain kindergarten position at XYZ School; willing to assist in arts and drama events

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| **Education** |  |
| Illinois State University | Normal IL |
| **Bachelor of Science in Education, Early Childhood** | May 2013 |
| **Certification:** IL Type 04 |  |
| **Endorsement:** Special Education |  |
| **Pre-Professional Experience** |  |
| Professional Development School, Bloomington District #87 | Bloomington IL |
| **Intern/Student Teacher** | August 2012 – May 2013 |
| George L. Evans Elementary School |  |

* Prepared, presented and implemented daily standard-based lesson plans to 24 third grade learners
* Implemented Smartboard into everyday classroom activities
* Modified materials for different learning styles and IEPs
* Graded assessments; completed daily tasks on Skyward
* Created environment where students were safe to express emotion, creativity and questioning skills
* Assistant Director, annual third grade variety show

**Related Experience**

University College, Illinois State University Normal IL

**Peer Tutor** August 2011 – May 2012

* Tutored college students at various levels of English proficiencies
* Worked with diverse student population; personalized teaching style to each student

**Leadership and Service**

Kappa Delta Epsilon, Illinois State University Normal IL

**President** August 2012 – May 2013

* Designed, proposed and implemented Get-Reading program between Kappa Delta Epsilon

members and five 17 year-old students in Mexico

* Led executive board meetings and all-member meetings

Phi Sigma Sigma, Illinois State University Normal IL

**Vice-President** August 2011 – May 2012

* Managed and organized sorority functions, including 20 committee head leaders

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| **Work Experience** |  |
| Culver’s | Naperville IL |
| Cashier | Summers 2010 – 2012 |
| Subway | Bloomington IL |
| Sandwich Artist | August 2010 – May 2011 |